

## GENERAL DATA PROTECTION REGULATION

a) Personal data provided by students for admission and enrolment at La Cambre are processed in accordance with Regulation 2016/679 on the protection of individuals with regard to the processing of personal data and on the free movement of such data ("the General Data Protection Regulation").

This data is processed by La Cambre to fulfil its pre-contractual, contractual and legal obligations towards students, and to meet its legitimate interests in

- improving the quality of its teaching by compiling indicators and statistics
- to manage the participatory mandates of La Cambre's various bodies;
- to enable the operation of existing or new applications or management systems to which it has subscribed;
- maintain a network of alumni and former students;
- to compile statistics on the institutions from which students come, in connection with La Cambre's policy of providing information on its range of courses.

Some of this data may be passed on to third parties if La Cambre is legally obliged to do so or if the student has given his or her consent. All information relating to the processing of this data, i.e. its type, the purposes for which it is processed, how long it is kept and details of any transmission, is set out in the information notice (which can be consulted on the school's website) concerning the protection of the personal data of students enrolled or in the process of enrolling. This notice also sets out students' rights with regard to their data - access, rectification, deletion, restriction, opposition and portability - which may be exercised, upon proof of identity, by contacting the Cambre's Data Protection Officer by email at [rgpd@lacambre.be](mailto:rgpd@lacambre.be) or by post at 21 Abbaye de la Cambre, 1000 Brussels.

b) Students are bound by strict confidentiality regarding all personal data other than their own managed by La Cambre to which they may have access during their course at La Cambre, whether relating to other students, members of staff, visitors to La Cambre or project participants.

It is therefore obliged to

- not to access or seek to access personal data that is not strictly necessary for the performance of their studies;
- refrain, both during and after their studies, from disclosing or using for any purpose other than the performance of their studies any personal data of which they may have become aware without the authorisation of the persons concerned.

Any use of personal data contrary to these rules is liable to disciplinary action.

## INTELLECTUAL PROPERTY AND COPYRIGHT

The student expressly accepts, by the simple fact of enrolling at the School, to share with the School the rights relating to any work produced by the student, alone or as part of a group, in whole or in part as part of the student's studies, whether written, material, visual or audiovisual (for which the School is considered as co-producer), and this on any medium, even dematerialised.

Thus, the School may use all or part of these works, reproduce them, communicate them to the public and distribute them, on any medium and in any form, solely for educational, artistic, scientific and promotional purposes (of the School), for as long as these works are protected by copyright, without remuneration of any kind, on the sole condition that the name of the student author of the work and the year of its creation are mentioned.

Similarly, the student undertakes not to use all or part of these works, reproduce them, communicate them to the public or distribute them, on any medium and in any form, without indicating the name of the School (ENSAV- La Cambre) and the date of creation.

Except with the specific agreement of the student concerned for a particular work or work of art, the School is not authorised to sell student works or to collect any rights linked to their use or distribution by third parties.

I acknowledge that I have read and approved the extracts from the Study Regulations concerning data protection and copyright and intellectual property.